

OFFICIAL GAZETTE

GOVERNMENT OF GOA, DAMAN AND DIU

GOVERNMENT OF GOA, DAMAN AND DIU

Department of Personnel and Administrative Reforms

Notification

1/4/80-PER (ii)

In exercise of the powers conferred by the proviso to article 309 of the Constitution, read with the Government of India, Ministry of External Affairs Notification No. F.7(11)/62-Goa dated 25-7-1963, the Lt. Governor of Goa, Daman and Diu is pleased to make the following rules relating to recruitment to the common cadre Group 'C' Non-ministerial, Non-Gazetted posts of Light Vehicle Driver and Heavy Vehicle Driver, under the Government of Goa, Daman and Diu.

1. **Short title.**—These rules may be called Government of Goa, Daman and Diu, common cadre of Light Vehicle Driver and Heavy Vehicle Drivers, Group 'C' Non-ministerial, non-gazetted posts Recruitment Rules, 1980.

2. **Application.**—These rules shall apply to the posts specified in column 1 of the Schedule to these rules.

3. **Number, classification and scale of pay.**—The number of posts, classification of the said posts and the scales of pay attached thereto shall be as specified in columns 2 to 4 of the said Schedule.

4. **Method of recruitment, age limit and other qualifications.**—The method of recruitment to the said posts, age limit, qualifications and other matters

connected therewith shall be as specified in columns 5 to 13 of the aforesaid Schedule.

Provided that,

- (a) the maximum age limit specified in the Schedule in respect of direct recruitment may be relaxed in the case of candidates belonging to the Scheduled Castes and Scheduled Tribes and other special categories in accordance with the orders issued by the Government from time to time;
- (b) no male candidate, who has more than one wife living and no female candidate, who has married a person having already a wife living, shall be eligible for appointment, unless the Government, after having been satisfied that there are special grounds for doing so, exempts any such candidate from the operation of this rule;
- (c) *Saving:* Nothing in these rules shall affect reservations, relaxation of age-limit and other concessions required to be provided for Scheduled Castes and Scheduled Tribes and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

5. These rules will come into effect from the date of the Notification and will relate to appointments to the various posts made on or after this date.

6. These rules are issued in supersession of the existing recruitment rules for the posts of Light Vehicle Driver and Heavy Vehicle Driver.

By order and in the name of the Lt. Governor of Goa, Daman and Diu.

G. H. Mascarenhas, Under Secretary (Personnel).
Panaji, 10th September, 1980.

SCHEDULE

Name of the post	No. of posts	Classification	Scale of Pay	Whether Selection Post or non-Selection Post	Age limit for direct recruits	Educational and other qualifications required for direct recruits	Whether age and educational qualifications prescribed for the direct recruit will apply in the case of promotees	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/transfer, and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer is to be made	If a D. P. C. exists, what is its composition	Circumstances in which U. P. S. C. is to be consulted in making recruitment
1	2	3	4	5	6	7	8	9	10	11	12	13
1) Light Vehicle Driver. <i>Note: "Promotees as well as direct recruits will have to undergo practical driving test conducted by D.S.C./D.P.C. before selection. An Inspector of the Dte. of Transport will be associated to the D.P.C. as expert".</i>	As sanctioned from time to time	Group 'C' Non-ministerial Non-Gazetted.	Rs. 260-6-326-EB-8-350.	Selection	30 years and below (Relaxable for Govt. servants).	<i>Essential:</i> i) Middle School or equivalent qualification. ii) Driving licence for light vehicle. iii) Unblemished experience of at least two years in the line. <i>Destrable:</i> Knowledge of local languages.	Age: No. Qln: to the extent indicated against Col. 11.	2 years	50% by promotion failing which by direct recruitment. 50% by direct recruitment.	<i>Promotion:</i> Group 'D' employees of the Administration with IVth Standard pass or equivalent qualification and possessing Driving licence for light vehicle.	Group 'C' D.P.C. consisting of:— 1) Joint Secretary, Deptt. of Personnel and A.R.—Chairman. 2) Director of Transport—Member. 3) Assistant Engineer (Mechanical) from Govt. Garage, P.W.D.—Member.	N. A.
2) Heavy Vehicle Driver.	— do —	— do —	Rs. 260-6-290-EB-6-326-8-366-EB-8-390-10-400.	— do —	— do —	<i>Essential:</i> i) Middle School or equivalent qualification. ii) Driving licence for heavy vehicle. iii) Unblemished experience of at least two years in the line. <i>Destrable:</i> Knowledge of local languages.	— do —		By promotion failing which by direct recruitment.	<i>Promotion:</i> Light Vehicle Drivers of the Administration with at least 3 years regular service in the grade and possessing Heavy Vehicle Driving licence.	— do —	N. A.

Notification

1/41/74-PER. (Vol. II) (i)

In exercise of the powers conferred by the proviso to article 309 of the Constitution, read with the Govt. of India, Ministry of External Affairs notification No. F.7(11)/62-Goa dated 25-7-1963 and Ministry of Home Affairs Notification No. F.1/29/68-GP dated 29-6-1968 the Lt. Governor of Goa, Daman and Diu is pleased to make the following rules amending the "Government of Goa, Daman and Diu Directorate of Education Group 'A' and Group 'B' Gazetted posts recruitment rules, 1977" issued under notification No. 1-41(2)/77-SPL dt. 11-1-77 published in the Official Gazette No. 45, Series I dt. 3-2-77.

1. *Short title and Commencement.*— (i) These rules may be called "Government of Goa, Daman and Diu Directorate of Education Group 'A' and Group 'B' Gazetted posts recruitment (first amendment) Rules, 1980".

(ii) They shall come into force at once.

2. In the body of the notification after the sub-rule 4(b) following sub-rule viz. sub-rule 4(C) shall be added:

"4(C) Power to relax

Where the Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing and in consultation with the Union Public Service Commission, relax any of the provisions of these rules with respect to any class or category of persons".

By order and in the name of the Lt. Governor of Goa, Daman and Diu.

G. H. Mascarenhas, Under Secretary (Personnel).
Panaji, 26th September, 1980.

Notification

1/41/74-PER. Vol. II(ii)

In exercise of the powers conferred by the proviso to article 309 of the Constitution read with the Govt. of India, Ministry of Home Affairs notification No. F.1/29/68-GP dated 29-6-1968, the Lt. Governor of Goa, Daman and Diu is pleased to make the following rules amending the "Government of Goa, Daman and Diu, Directorate of Education Group 'A' Gazetted posts of Dy. Director of Education and Educational Inspector/Inspector of Schools Recruitment Rules, 1978", issued under notification No. 1-41-74-Div. I (Vol. II) dated 31-10-1978 notified in the Official Gazette No. 32, Series I dated 9-11-1978.

1. *Short title and commencement.*— (i) These rules may be called "Government of Goa, Daman and Diu Directorate of Education Group 'A' Gazetted posts of Dy. Director of Education and Educational Inspector/Inspector of Schools Recruitment (first amendment) Rules, 1980".

(ii) They shall come into force at once.

2. In the body of the notification after the sub-rule 4(c) following sub-rule viz. sub-rule 4(d) shall be added.

"4(d) Power to relax

Where the Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing and in consultation with the Union Public Service Commission, relax any of the provision of these rules with respect to any class or category of persons".

By order and in the name of the Lt. Governor of Goa, Daman and Diu.

G. H. Mascarenhas, Under Secretary (Personnel).
Panaji, 26th September, 1980.

Home Department (Passports)**Notification**

10/11/79-HD(P)

In exercise of the powers conferred by section 46 of the Goa, Daman and Diu Administration of Evacuee Property Act, 1964 (Act 6 of 1964) the Government of Goa, Daman and Diu hereby makes the following rules so as to further amend the Goa, Daman and Diu Administration of Evacuee Property Rules, 1965 as follows, namely:—

1. *Short title and commencement.*— (i) These rules may be called the Goa, Daman and Diu Administration of Evacuee Property (Amendment) Rules, 1980.

(ii) It shall come into force at once.

2. *Amendment of rule 32.*— In clause (xii) of rule 32 of Goa, Daman and Diu Administration of Evacuee Property Rules, 1965 for the words "any nationalised bank" appearing after the words "Fixed Deposit receipts with" the words "any nationalised bank or invest in National Savings Organisation." shall be substituted.

By order and in the name of the Administrator of Goa, Daman and Diu.

Buto Dessai, Passport Officer.

Panaji, 24th September, 1980.

Public Health Department**Notification**

ILD/HS/2257/64

In exercise of the powers conferred by section 55 of the Dentists Act, 1948 (XVI of 1948) as applicable to the Union territory of Goa, Daman and Diu, the Administrator of Goa, Daman and Diu is pleased to make the following rules, namely:—

1. *Short title and commencement.*— (1) These rules may be called the Goa, Daman and Diu Dentists Rules 1980.

(2) They shall come into force at once.

2. Definitions. — In these rules, unless there is anything repugnant in the subject or context, —

- a) "Act" means the Dentists Act, 1948 (Central Act XVI of 1948);
- b) "Appendix" means the appendix appended to these rules;
- c) "Form" means a form given in the Appendix;
- d) "Government" means the Government of Goa, Daman and Diu;
- e) "Medical Council" means the term as used in section 20(d);
- f) "Official Gazette" means Gazette of Government of Goa, Daman and Diu;
- g) "President" means the President of the State Dental Council constituted under Section 21;
- h) "Registrar" means the Registrar appointed under Section 28 of the Act;
- i) "Section" means a section of the Act;
- j) "State Council" means the State Dental Council constituted by the Government of Goa, Daman and Diu, under Section 21 of the Act.

3. Elections of Members of the Council. — (1) A roll shall be maintained by the Registrar showing the names of the members of the State Council, the electorate or interest which each member represents, the date of his election or nomination, the term of his office, the date on which any member vacated his seat and the date on which the term of office of a member is due to expire.

(2) Sixty days before the expiration of the term of office of any member of State Council, the Registrar shall invite the attention of the President of the State Council and of the authority concerned to the necessity of holding fresh election or making fresh nomination, so that the successor may be elected or nominated, as the case may be, in due time to take his seat with effect from the day on which the term of office of the retiring member will expire.

(3) On the resignation or death of any member of the State Council or the seat of any member becoming vacant under sub-section (3) of section 27, the Registrar shall invite the attention of the President and the authority concerned to the casual vacancy thus caused in order that the same may be filled up by fresh election or nomination, as the case may be, as soon as possible.

(4) In the case of nominated members, the President also shall inform the Government of any such vacancy, requesting them to fill the same. In the case of a member to be elected under clause (d) of section 21, the President shall inform the Medical Council of the vacancy requesting the Council to fill the same.

(5) In the case of members to be elected under clause (a) or (b) of section 21, the President or any other person authorised by him in writing in this behalf shall be the Returning Officer. The Returning Officer shall some time, not less than forty-two days, and not more than sixty days, before the day on which the term of office of any such member

expires and as soon as conveniently may be after the occurrence of any vacancy arising from the death or resignation of any such member or of any such seat becoming vacant under sub-section (3) of section 27, issue his precept to the electorate concerned, requiring the said electorate to elect a member or members by a date mentioned in precept.

4. Procedure for filling up vacancies under clause (a) or (b) of Section 21. — The following shall be the procedure to be adopted for filling up vacancies by election under clause (a) or (b) of section 21: —

a) The electoral roll shall be prepared by the Registrar from the State Register. The roll shall show the names alphabetically and separately of the dentists registered in Part A and of those registered in part B of the State Register. The roll shall contain the name, qualifications and address of every person qualified to vote for the election of a member to fill up the vacancy or vacancies.

b) Candidates qualified for election shall be proposed and seconded by persons qualified as electors. No elector shall propose or second the nomination of more persons than are required to fill up the vacancy or vacancies. If more nominations than are required to fill up vacancy or vacancies be subscribed by the same elector, all nominations subscribed by him shall be held to be void.

c) The candidate shall sign the nomination paper declaring that he is willing to serve on the Council, if elected. In the absence of such a declaration the nomination shall be treated as invalid.

d) The candidate shall send to the Returning Officer by post or otherwise a nomination paper in the Form approved by the Council duly signed and completed so as to reach the Returning Officer on or before the last date appointed by the State Council for the receipt of nomination papers. The last date for receiving nominations shall not be earlier than 40 days from the date appointed for counting the votes. A nomination paper in the form approved by the Council shall be supplied by the Returning Officer to any elector asking for the same. Any nomination paper which is not received by the Returning Officer on or before the date appointed by the State Council shall be rejected.

e) On the date and at the place appointed by the State Council for scrutiny of nominations the Returning Officer shall scrutinise the nomination papers received by him. Any candidate may be present either in person or through an accredited representative at the time of such scrutiny. On completion of the scrutiny of nominations and after the expiry of the period within which candidature may be withdrawn under clause (f), the Returning Officer shall forthwith declare the names of the candidates whose nomination papers are held valid by him.

f) Any candidate may withdraw his candidature by notice in writing signed by him. Such notice shall not be valid, unless it is delivered to the Returning Officer, or sent to him by post or otherwise and received by the Returning Officer, before the time and the date appointed for such purpose.

g) If in case of any election the number of candidates duly nominated does not exceed the

number required to fill up the vacancy or vacancies the Returning Officer shall forthwith declare all such candidates to be elected.

h) If at any election the number of candidates duly nominated exceeds the vacancies to be filled up, the Returning Officer shall forthwith publish their names and addresses on the notice board of the State Council, in the Official Gazette and in such manner as the State Council may direct. The Returning Officer shall further arrange for the printing of the voting papers in Form A given in the Appendix, with the names of the candidates entered therein in alphabetical order. Such names and the instructions given in the voting paper shall be printed in English.

i) The Returning Officer shall not less than twenty-one days before the date appointed for counting of votes, send by post to each elector one such voting paper signed by the Returning Officer or bearing a facsimile stamp or bearing his seal, a smaller blank cover, with the words "Voting paper" printed thereon and a bigger cover, on which are printed on the left top corner the serial alphabetical number of the elector and on the left lower corner the name and the signature columns for the elector and in the centre the address of the Returning Officer as under: —

To

The Returning Officer,

C/o the Goa, Daman and Diu Dental Council
Officer, Panaji.

j) An elector who has not received his voting paper and other connected papers sent by post or whose papers, before they are dispatched back to the Returning Officer have been inadvertently spoiled in such a manner that they cannot be conveniently used or who has lost his papers, may on his transmitting to the Returning Officer a declaration to that effect signed by himself require the Returning Officer to send him duplicate papers in place of those not received, spoilt or lost and if the papers have been spoilt, the spoilt papers shall be returned to the Returning Officer who shall cancel them on receipt. In every case, when duplicate papers are issued a record thereof shall be kept by the Returning Officer and a Mark "Duplicate" shall be placed on the bigger cover, which will bear the same serial alphabetical number as was originally given to the said elector. The voting papers issued in such cases shall also be marked "Duplicate".

k) The Returning Officer shall notify in the Official Gazette and in such other manner as the State Council may direct, the date, time and place fixed by the State Council for each of the following stages of the election, namely: —

- i) last date for the receipt of the nomination papers;
- ii) date and place for scrutiny of nomination papers;
- iii) last date and time for withdrawal of candidature;
- iv) date, time and place for counting of votes;

l) Before such date as may be appointed by the State Council for counting of votes, every elector desirous of voting shall send his voting paper to

the Returning Officer and he shall keep the same collected in sealed boxes.

Provided that any voting paper which is not received by the Returning Officer before 12 noon on the date appointed for the counting of votes or which does not confirm to these rules shall be rejected.

m) The President and if he be unable to act, the Vice-President shall nominate as scrutinees such number of members of the State Council not exceeding four, as he thinks fit.

n) The Returning Officer shall attend for the purpose of counting the votes on such date and at such time and place as may be appointed by the State Council in this behalf. Any candidate may be present in person or through an authorised representative at the counting of the votes.

o) When the counting of the votes has been completed, the Returning Officer shall forthwith declare the candidate or candidates, as the case may be, to whom the largest number of votes have been given, to be elected and shall forthwith inform the successful candidate by letter of his being elected on the State Council. Every candidate who is elected shall within such period as may be specified by the Returning Officer in the letter signify to the Returning Officer his acceptance of a seat on the State Council. If no such intimation is received by the Returning Officer within the said period, the candidate shall be deemed to have accepted a seat on the State Council. If the candidate has intimated to the Returning Officer that he does not accept a seat on the Council then one of the remaining candidates to whom the next largest number of votes have been given shall be declared to have been elected and the same procedure shall be followed if further vacancies are caused by the refusal of the candidate to accept a seat on the council.

p) When an equality of votes is found to exist between any candidates and the addition of a vote will entitle any one or more of the candidates to be declared elected, the determination of the person or persons to whom such one additional vote shall be deemed to have been given shall be made by lot, to be drawn by the Returning Officer and in such manner as the President or the person authorised by him in this behalf may determine.

q) On the completion of the counting of votes, and after the result has been declared by him, the Returning Officer shall seal the voting papers and all other documents relating to the election including nomination papers and covers of voting papers and shall retain the same for a period of six months and thereafter cause them to be destroyed.

r) If any dispute arises regarding any such election, the State Council shall refer such dispute to the Government, whose decision shall be final.

5. First Elections. — The first election to the State Council shall be held by the Registrar of the Dentists Registration Tribunal; and for the said purposes he shall exercise the powers and perform the duties conferred or imposed on the State Council and President and Vice-President by these rules.

6. Issue of Notification.— On the receipt of the official intimation of the election of a member, the President shall inform the Government of the same for publication in the Official Gazette in the form of a notification. The Notification of the election of a member shall be read by the Registrar and he shall then be introduced to the meeting by some member of the Council. The above procedure shall be adopted also in the case of nominated members.

7. President and Vice-President.— (1) Subject to the provisions of section 25, the President and the Vice-President shall be elected at the first meeting of the newly elected Council.

(2) Every meeting of the Council and the Executive Committee shall be presided over by the President or if he be absent, by the Vice-President and if both the President and Vice-President are absent, by such one of the members present as may be chosen at the meeting to be the Chairman for the occasion.

8. Meetings, Business etc. of the State Council.—

(1) Unless for reasons of public emergency, the President or if the President be unable to act, the Vice-President and if he also is unable to act, the Executive Committee otherwise directs, the Council shall meet for ordinary business on the second Monday in the months of February and September in each year. A meeting of the Council shall be held at any other time only if called by direction of the President or in his absence or in the event of a vacancy in the office of the President by the Executive Committee or on a written requisition signed by five members of the State Council and addressed to the President or to the Executive Committee, as the case may be. Such extraordinary meeting shall be convened only after 15 days notice.

(2) All meetings of the Council shall be convened by the Registrar by notice addressed to each member stating the time and place of meeting.

(3) The notice shall state the purpose of meeting, whether for general business or for any (named) special business, and at any meeting which is called for transacting any special business, no other business shall be entered on except that named in the notice unless the Council by resolution agrees to consider such business.

(4) Previously to any meeting of the Council, the Registrar shall, with the approval of the Executive Committee, prepare a provisional programme of business for the session and shall furnish a copy thereof to each member of the Council not less than ten days before the day of the first meeting and at the same time forward to all members of the State Council copies of the documents and evidence in any case for disciplinary action which is to be brought before the State Council during that session.

(5) Any notice of motion to be inserted in the programme of business for the first day of the session shall be sent to the Registrar at least 15 clear days before the beginning of the session.

(6) When the President has taken the Chair at any meeting, the roll of the members shall be called and any member not present before the minutes of the previous meeting are confirmed shall be deemed to be absent.

(7) An ordinary meeting of the Council and at special meeting, $\frac{1}{3}$ rd of the total strength of members shall constitute a quorum; and at an adjourned session of such meeting the quorum shall be $\frac{1}{4}$ th of such strength.

(8) No member after taking his place, shall leave the meeting without permission from the President.

(9) The President shall be the Chairman of all Committees of the Council.

(10) Before the commencement of any meeting of the Council, the President in consultation with the Registrar, shall prepare the programme of business containing the subjects to be brought forward and the notices of motion given by members and the programme shall be prepared and distributed to all members of the Council.

(11) All motions of amendments proposed to be moved at any meeting shall be in writing and shall be signed by the mover and seconder, and before they are discussed by other members, shall be read from the Chair or by the Registrar under the authority of the Chair. All formal amendments shall be framed so that they may be read as independent motions.

(12) The mover shall have the right of speech before any motion or amendment is seconded.

(13) Any motion standing over from the previous day shall take precedence over new matter unless the Council otherwise determines.

(14) No motion or amendment shall be withdrawn after having been read from Chair or by the authority of the Chair unless by permission of the Council.

(15) The seconder of a motion may reserve his speech to any period of the debate but only the proposer shall have the right of final reply.

(16) If an amendment be proposed, it shall be disposed of before any other amendment is moved.

(17) The amendment shall first be put to the vote; and if it be negatived a second amendment may be moved and shall be disposed of in the same way as the first amendment, and so on, until no further amendment is proposed.

(18) If all amendments be negatived, the original motion shall then be put to vote.

(19) If any amendment be carried, the original motion so amended shall be regarded as a substantive motion to which further amendments may be moved and when there are no further amendments the motion so amended shall be put to vote.

(20) In all cases where a division has taken place, any member of the State Council may require that the names or the numbers or both the names and the numbers of the majority, of the minority, of those who decline to vote, and of those who are absent, be entered in the minutes.

(21) When a motion is under debate, no further proposal shall be received except one of the following:—

i) An amendment, namely, "That the motion be amended as follows";

ii) The Postponement of the question, namely, "That the consideration of the motion be postponed";

iii) The adjournment of the debate, namely, "That the debate on the motion be now adjourned";

iv) The Adjournment of the Council, namely, "That the Council do now adjourn";

v) The closure of the debate, namely, "That the Council do now proceed to vote on the motion";

vi) The previous question as to the motion, namely, "That the Council instead of proceeding to deal with the motion, do pass to the next item on the programme of business";

(22) When an amendment is under debate, no further proposal shall be received except one of the following:—

i) The adjournment of the debate on the amendment, namely, "That the debate on the amendment be now adjourned";

ii) The adjournment of the Council, namely, "That the Council do now adjourn";

iii) The closure of the debate on the amendment, namely, "That the Council do now proceed to vote on the amendment";

iv) The previous question as to the amendment, namely, "That the Council, instead of proceeding to deal with the amendment do resume the debate on the motion originally proposed";

(23) The proposal for the postponement of the question sine die may be made or may specify a date for further consideration of the question.

(24) If the proposal for the adjournment of the debate be carried, the State Council shall pass to the next item on the programme of business and the debate shall be resumed at the next ordinary meeting of the State Council. The proposer of the adjournment motion shall on the resumption of the debate be entitled to speak first.

(25) If the proposal for the adjournment of the Council be carried the question under debate shall be dropped from the programme of business.

(26) On the proposal for the adjournment of the State Council being made and seconded, it shall be competent for the President or Chairman, before putting the question, to take the opinion of the State Council as to whether it will, before rising, proceed with the transaction of unopposed business.

(27) The proposal for the closure shall be made and seconded without debate and shall, unless the President or Chairman shall rule otherwise, be put forthwith. If the proposal be carried, the motion or amendment under debate shall be at once voted on by the Council.

(28) The proposal for the previous question referred to in clause (vi) of sub-rule (31) shall be made and seconded without debate and shall be put forthwith. If the proposal be carried, the motion or amendment to which it applies shall be dropped from the programme of business.

(29) The President may at his discretion obtain the votes or members of the State Council on any particular question by circular after having placed before them all the facts and information relating

to the same and obtaining their views thereon, such question being decided by a majority of votes and a minute regarding it being added to the minutes of the State Council.

(30) The minutes of each meeting shall be read at the following meeting for the approval of the members and shall be confirmed by the President or Chairman after a resolution to that effect is passed thereat.

(31) The proceedings of meetings of the State Council shall be preserved in the form of minutes after confirmation over the signature of the President. The printed minutes shall include the agenda, the papers connected with the cases of enquiries by the Council under section 41 and the case of other items, only the Registrar's Note and the decision of the Executive Committee and the Council on each item.

(32) The minutes of each meeting shall contain such motions and amendments as have been proposed and adopted or negatived with the names of the proposer and seconder, but without any comment or observation of the members annexed thereto.

(33) After the close of any session of the State Council, a printed copy of the confirmed minutes of each session shall be sent to each member.

(34) The minutes of the meetings of the Executive Committee shall be in uniformity with those of the State Council and copies thereof sent to each member of State Council. The minutes shall include only the agenda, the Registrar's note and the decision of the Executive Committee on each of the items.

(35) The full minutes of the Council after final revision in accordance with sub-rule (31) shall be kept in order that, as soon as convenient after the sessions, they may be made up in sheets and consecutively pagged for insertion in the yearly volume.

9. Constitution and Functions and Meetings etc. of the Executive Committee.— (1) The Executive Committee shall consist of the President, and Vice-President ex-officio, and seven members of the State Council elected by ballot at the first meeting of the Council.

(2) The Executive Committee shall ordinarily meet once in every month on such date as may be fixed by the President.

(3) For a meeting of the Executive Committee three members including the President and the Vice-President shall be a quorum.

(4) If any member of the Executive Committee is absent from two consecutive ordinary meetings of the Committee, without leave of the Committee or from all meetings of the Committee during the period of three months, he shall be deemed to have vacated his seat on the Committee.

(5) The Executive Committee shall keep minutes of their proceedings which shall be dealt with according to the same procedure as that indicated in rule 8 for the minutes of the State Council.

(6) The Executive Committee shall superintend the publication of the State Register of dentists in two parts, A and B, which shall be prepared by the Registrar. The Registrar shall cause it to be printed

after entering therein annually a statement of the distribution of the copies of the Register to Government Officers as required by the Government and the Dental Council of India as required by section 18(2) and to others as may be directed by the Executive Committee.

(7) The Executive Committee shall order each year such number of copies of the dentist's register to be printed as may appear necessary from the report of the Registrar on a revision of the annual distribution list.

(8) The Executive Committee shall consider and prepare reports upon any subjects that may seem to require the attention of the Council and such reports shall be printed and circulated among the members of the State Council at least ten days before the meeting of the State Council.

(9) The Executive Committee shall also prepare reports on such subjects as may be referred to them by the State Council at its sittings or by the President at other times. The Reports when finally approved by the Committee shall be presented to the State Council.

(10) The Executive Committee shall, before each meeting of the State Council, prepare the business for the consideration of the State Council.

(11) The printing of the yearly volumes of the minutes shall be under direction of the Executive Committee.

(12) All petitions presented to the State Council shall be referred to the Executive Committee to be examined and reported upon before being considered by the State Council.

(13) Subject to the provisions of the preceding sub-rule, all petitions addressed to the State Council immediately before or during the sessions of the State Council shall be laid upon the table.

10. Registration.— (1) The Register of dentists shall be maintained in accordance with the provisions of section 31 in Form B.

(2) The names of dentists shall be entered in the register in the order in which the application for registration are admitted and sufficient space shall be left for further additions to or alterations in the qualifications and address of each entry.

(3) Each page of the register shall be verified and signed by the Registrar.

(4) (a) After the registration of every dentists under the Act, and after each renewal of such registration, the Registrar shall grant such dentist a certificate in Form C.

(b) In the event of a certificate issued under clause (a) being lost or destroyed the holder may at any time during which such certificate is in force apply to the Registrar for fresh certificate and the Registrar may if he thinks fit on satisfactory proof as to the identity of the applicant, grant such certificate on payment of a fee of Rs. 5/-. A certificate issued under this clause shall be marked "duplicate".

(5) (a) Every person entitled under section 34 to be registered under the Act and desiring to have himself so registered shall apply to the Registrar in Form D properly filled in and signed. Every such

application shall be accompanied by the fee prescribed in that behalf in sub-rule (14).

(b) Where the application under clause (a) is for registration under clause (ii) of section 34, the applicant shall state in the application whether he has passed the examination referred to in that clause as one of his qualification for registration.

(6) (a) After the direction is issued by the Government under sub-section (1) of section 39, the name of every person registered under the Act, shall subject to the provisions contained in the Act as to the removal of names from the register, remain entered therein and the registration of such person shall hold good for the period ending on the 31st day of December of the year following the year in which his name is first entered in the Register.

(b) Any person desiring to continue his registration shall submit to the Registrar an application before 1st April of the year to which it relates and shall forward with such application the fee prescribed in that behalf in sub-rule (14) and the certificate issued to him under sub-rule (4).

(c) When a renewal fee is not paid before the due date, the Registrar shall remove the name of the defaulter from the register, provided that a name so removed may be restored to the register under sub-section (2) of section 39 on payment of the renewal fee and additional fee as penalty as prescribed in that behalf in sub-rule (4).

(7) An application for registration of an additional qualification shall be made in Form E and shall be accompanied by the fee prescribed in this behalf in sub-rule (4).

(8) Any appeal to the State Council against the refusal of the Registrar to register or to alter any entry in the register, shall be in the form of a memorandum and it shall state the grounds on which registration is claimed and furnish the names of the qualifications and the dates on which they were obtained. On receipt of such appeal the State Council may before deciding refer the name to the Executive Committee for enquiry and report.

(9) Certified copies of entries in the register in the following form may be issued to any one on payment of the fee prescribed in that behalf in sub-rule (14):—

Office of the Goa, Daman and Diu
Dental Council, Panaji, Goa India.

No.

Certified to be a true copy of the entry in Part A/Part B of the register of dentists relating to the following person, namely:—

Name	Address	Date of registration	Qualification

Date:—

Registrar.

N. B. This certified copy remains evidence of registration only until the publication of the printed dentists register for 19... It is not, nor must it be used as, evidence of the identity of the holder with the person named therein.

(10) A fee as prescribed in that behalf in sub-rule (14) shall be levied for registering a change of name in the dentists register.

(11) (a) A registered dentist may himself make an application for the removal of his name from the register. The application shall be accompanied by a declaration made by the applicant that he is not aware of any proceedings or of any reason for the institution of any proceedings which might result in the removal of his name from the register or in depriving him qualification or licence entitling him to be so registered.

(b) Every such application shall, in the first instance, be referred by the Registrar to the authorities who granted the applicant his qualification or qualifications to ascertain whether there is any valid objection to such removal.

(c) The Registrar shall bring such application before the next meeting of the State Council or Executive Committee, which will consider the application and any objections thereto, and the President may put from the Chair the question:—

Whether the Registrar shall remove the applicant's name from the dentist's register.

(d) If the State Council or the Executive Committee, as the case may be, grants the application, the Registrar shall remove the applicant's name from the register and send notice of such removal to the applicant by a registered letter addressed to his registered address.

(12) The Registrar shall, of the registers printed under section 45, keep an interleaved copy as his office copy wherein he shall make during the year any entry, alteration or removal that may be necessary.

(13) There shall be made every year and entered in the copy of the printed dentists' register maintained under sub-rule (12) and emuneration of (1) the total number of names of persons entered in register when it was printed; (2) the number added by registration during the year; (3) the number restored to the register; (4) the number removed from the register, stating the section of the Act under which the name has been removed; and (5) the number removed by death.

(14) The fees payable under chapter IV of the Act shall be as follows, namely:—

For the first registration in the register.	Rs. 25
For entry of any additional qualification under section 40.	Rs. 15
Renewal fee under section 39.	Rs. 15
For restoration to the register after removal for non-payment of renewal fee, in addition to renewal fee for the year or years during which the name remained removed.	Rs. 10
For restoration to the Register under section 42.	Rs. 25
For registration of a change of name.	Rs. 5
For every certified copy of an entry in the Register.	Rs. 5

11. Registrar clerks and office hours.— (1) The post of the Registrar shall be one of a permanent tenure. In case of the new appointment there shall be a probationary period of one year. The Registrar shall be a fulltime officer of the State Council and he shall not be allowed to do any work except with the permission of the State Council.

(2) The Registrar shall keep his registers in accordance with the provisions to the Act and these Rules.

(3) The Registrar shall be present at every meeting of the State Council and of the Executive Committee and shall take down minutes of the proceedings at such meetings.

(4) The Registrar, as Secretary, shall conduct and have charge of the correspondence of the State Council and shall issue all requisite notices in the manner required under these rules.

(5) Except on public holidays the Registrar shall attend the office for such time as the Government servants are required to attend office and shall also attend office at other times as the State Council may direct or when necessity arises and shall not absent himself from his duties without permission from the President.

(6) The Registrar shall have the general control of the management of the office, authority over the officers and servants of the Council and superintendents of the property of the State Council.

(7) The duties of the other officers and servants shall be such as shall be assigned to them by the Registrar under the direction of the Executive Committee.

(8) Except on public holidays, the other officers and servants shall attend the office for such time as the Government servants of the corresponding grades are required to attend office and shall also attend office at other times, whether on public holidays or not, as may be required by the Registrar.

13. Inspection of Documents.— Inspection of documents of the State Council shall be granted to the members of the State Council when not required for use by its legal advisers or otherwise and subject to the following conditions, namely:—

i) a notice in writing of three clear days shall be given to the Registrar, except when the State Council is in session, when special leave may be granted;

ii) the subject of the documents needed for inspection shall be stated in the notice;

iii) the documents shall be open to inspection during office hours;

iv) documents under inspection shall not be removed from the premises of the Council;

v) all such documents and the information derived therefrom shall be regarded as strictly confidential.

14. Accounts.— (1) An account shall be opened in the State Bank of India in the name of the State Council and all the moneys of the State Council shall be deposited in the said Bank, subject to the reservation mentioned in sub-rule (2).

(2) The Registrar shall receive all moneys payable to the State Council. He shall not retain in his hand

at a time a sum of more than Rs. 100/- the balance being lodged in the said Bank to the credit of the State Council.

(3) The Registrar shall in the month of July in each year, prepare a statement of income and expenditure of the preceding financial year ending 31st March and draw the attention of the State Council to such matters as are deserving of notice.

(4) The annual accounts shall be made up by the Registrar under the direction of the Executive Committee.

(5) (a) In the month of September in each year, an estimate of the revenue and of the expenditure of the State Council for the year commencing on 1st April next ensuing, shall be laid before the State Council.

(b) Such estimate shall make provision for the fulfilment of the liabilities of the State Council and for effectually carrying out its object. It shall include on its revenue side, besides all revenues ordinarily anticipated, all fees received from registration and other sources and the amount expected from the Government by way of grant.

(6) The State Council shall consider the estimate so submitted to it and shall sanction the same either unaltered or subject to such alteration as shall be deemed fit.

(7) The State Council may at any time during the year for which any estimate has been sanctioned cause a supplementary estimate to be prepared and submitted to it. Every such supplementary estimate shall be considered and sanctioned by the State Council in the same manner as if it were an original annual estimate. No expenditure shall be incurred by the State Council which is not duly provided for in the budget or in a supplementary budget estimate.

(8) A bill or other vouchers presented as a claim for money shall be received and examined by the Registrar. If the claim be for a sum not exceeding Rs. 10/- and the bill is in order, he shall pay it. If the claim be for a sum exceeding Rs. 10/- but not exceeding Rs. 100/- payment shall be made after the claim is sanctioned by the President. If the claim be for a sum exceeding Rs. 100/- payment shall not be made until it is examined and passed by the Executive Committee.

(9) The Registrar shall immediately bring into account in the General Cash book all moneys received or spent by the State Council.

(10) All cheques on the Bank shall be signed by any one member of the Executive Committee and by the Registrar.

15. Prosecutions. — (1) If information is received by the Registrar that an offence under the Act has been committed, he shall, if there is a complaint, require the complainant to produce by means of a written statement or otherwise, prima facie proof of the matters complained of.

(2) The Registrar shall thereupon bring the matter before the President, or if the President be unable to act, before the Executive Committee who may, if they decide that the case is one in which a prosecu-

tion should be instituted, take necessary action under section 52.

THE APPENDIX

FORM A

[See Rule 4(h)]

Voting Paper

... members are to be elected from among themselves by dentists registered in Part A/Part B of the Registrar.

Name of the candidate duly nominated	Vote
Date	Returning Officer
<i>Instructions</i>	
1. Each elector has 4 one vote X votes.	
2. Each vote is to be shown by a cross mark x against name of the candidates/the name of the candidates whom the elector prefers.	
3. Not more than one mark should be placed against the name of any candidate.	
4. The voting paper shall be invalid if the marks are so placed as to render it doubtful to which candidates they are intended to apply or if more than one mark are placed against the name of any candidate.	
5. The elector shall enclose the voting paper duly filled in the smaller cover and enclose this in the bigger cover supplied by the Returning Officer and shall write his full name (which may be type written) and signature in the left hand corner of the bigger envelope in the printed columns therefore.	
6. Every elector shall send his voting papers in a separate cover direct to the Returning Officer.	
7. If the Returning Officer receives more than one voting paper from any elector, all such voting papers shall be invalid.	

X Applicable when one member to be elected.

x Applicable when more than one member to be elected.

FORM B

[See Rule 10(1)]

Form of the Register of Dentists

1. Serial No. :
2. Name in full :
3. Father's name :
4. Date of birth :
5. Nationality :
6. Residential address :
7. Date of first admission to the Register :
- B) Qualification for registration :
8. Date on which degree or diploma in dentistry, if any, was obtained, and the authority which concern it. :
9. Professional address :
10. Employment, if any :
11. Date of renewal of registration :
12. Remarks (Note — "Renewal" or "Restoration" of name with dates) :

FORM C

[See Rule 10(4)(a)]

Certificate of registration under the Dentist Act, 1948 (XVI of 1948)

This is to certify that the person named below has been registered as a dentist Part A/Part B of the State Register under the provisions of the Dentists Act 1948 (and his registration was last renewed on ...)

This certificate shall remain in force till ...

Name :
Qualifications :
Registered No. :

(Signature
Registrar

Date: — State Dental Council, Panaji-Goa

N. B.: — The portion within brackets, viz., and his registration was last renewed on shall be omitted when the certificate is issued on first registration.

FORM D

[See rule 10(5)(a)]

Form of application for registration of dentists [Under section 34 of the Dentists Act, 1948 (XVI of 1948)]

To
The Registrar,
The State Dental Council, Panaji-Goa.

Sir,

I am to request you to enter my name, address and qualifications as stated below in Part A/B of the register of dentists for the (Union Territory of Goa, Daman and Diu).

Registration fee of Rs. 15/- (Rupees fifteen only) is sent herewith/ by money order/by postal order.

Name in full (in block letters only) :
Place of birth, date and year :
Nationality (kindly give information :
in details)
Whether citizen of India :
Whether subject of a foreign Government. :
Residential Address — Professional :
Address.
Number of years in practice :
Employment, if any :

Qualifications

Description of qualifications of
which registration is desired. :
Name of the University or Faculty
or Examining or Licensing Body
with full address. :
Date of attaining the qualifications :
Institution through which appeared :

I have forwarded herewith in original the diplomas I possess. The same may please be returned when no longer required.

Yours faithfully,

Address: — Signature ...
Date: — Name in full

Instructions:

- 1. All particulars given above must be filled in by the applicant himself.
- 2. All particulars should be in neat and legible hand.

- 3. Registration fees should be sent in cash or by money order or postal order only.
- 4. Candidates should note that their names entered in the application must exactly correspond with their names at the University or other Examinations, as the case may be.
- 5. Please give below a specimen of your signature as used by you on certificate.

FORM E

[See Rule 10(7)]

Application for registration of additional qualifications

To
The Registrar,
The State Dental Council,
Goa.

Sir,

I beg to apply for the registration of the additional qualifications of ... which I have obtained from ... in ... the Diplomas or certificates of the qualifications are enclosed herewith. These may be returned as soon as done with.

I am already registered under the Dentist Act, 1948, and my registration No. is

The prescribed fee of Rs. 10/- is sent herewith.

Yours faithfully,

Address: —
Date: —

Signature of the applicant

By order and in the name of the Administrator of Goa, Daman and Diu.

M. S. Sail, Under Secretary (Health).

Panaji, 23rd September, 1980.

Law Department (Legal Advice)

Notification

7/1/80-LGL

The following Corrigendum received from the Judicial Commissioner's Court, Panaji is hereby republished for general information of the public.

R. V. Durbhatker, Under Secretary (Law).

Panaji, 23rd September, 1980.

Corrigendum

JCC/LIB/230/80

In Rule 6(a) of the Contempt of Courts (Judicial Commissioner's Court) Rules, 1976, published in the Official Gazette, Sr. I, No. 17, dated 22-7-76 the words "Section 15(a) of the Act" appearing therein shall be read "Section 15(2) of the Act".

By order,

E. P. Lobo, Registrar, Judicial Commissioner's Court, Goa, Daman and Diu.

Panaji, 17th September, 1980.

Law Department (Establishment)
Office of the Chief Electoral Officer

Notification

3-4-79/Elec.

The following Notification No. 56/79-XVI dated 12-9-1980 issued by the Election Commission of India, New Delhi is hereby published for general information.

M. K. Mishra, Chief Electoral Officer.

Panaji, 23rd September, 1980.

Election Commission of India

Ashok Road, New Delhi-110001

Dated 12 September, 1980

21 Bhadra 1902 (Saka)

Notification

S. O. — Whereas the Election Commission of India has decided to register 'Jammu and Kashmir Peoples

Conference' as an unrecognised political party in the State of Jammu and Kashmir under the provisions of paragraph 3 of the Election Symbols (Reservation and Allotment) Order, 1968;

Now, therefore, in pursuance of the provisions contained in clause (c) of sub-para (1) and sub-para (2) of paragraph 17 of the Election Symbols (Reservation and Allotment) Order, 1968, the Election Commission of India hereby makes the following amendment in its notification No. 56/79, dated 28th September 1979 published as S. O. 557(E) in the Gazette of India, Extraordinary Part II, Section 3(ii) dated the 28th September, 1979 and as amended from time to time, namely—

In Table 3 appended to the said notification, under columns 1 and 2, the entry "16. Jammu and Kashmir Peoples Conference Jammu and Kashmir." shall be inserted.

[No. 56/79-XVI]

By order,

K. GANESAN
Secretary.